



Tuolumne County Airport's Office

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TO: Tuolumne County Airport Advisory Committee

FROM: Benedict J. Stuth, Airports Manager

SUBJECT: Tuolumne County Draft Airport Hangar Policy – Response to Comments

At the October Airport Advisory Committee meeting the airport was directed by the committee to begin developing a new draft hangar policy for the county to address issues and concerns brought to the county pertaining to use and rental practices of hangars at both Columbia and Pine Mountain Lake airports.

The draft Airport Hangar Policy was put together by airport staff in conjunction with county counsel. The policy was put together keeping in mind issues brought forth to the county in preceding years. In addition, airport staff queried a multitude of other airports hangar policies to make sure that what would be presented would be consistent with what could be found throughout the state. Specifically, airport staff queried airports of similar size and makeup that had the same set of issues Tuolumne County Airport faced.

In December the Airport and the Airport Advisory Committee released the draft Hangar Policy for public comment. The public comment period was set for sixty (60) days and set to close in March 2015. Due to multiple requests, the comment period was extended by an additional thirty (30) days to allow the general public time to comment on the draft policy. As of the close of the extended comment period in April 2015 the airport received a total of seventy four comments to the hangar policy.

What is being presented at the May committee meeting are the comments received by the airport pertaining to the new draft policy. Also included in the comment matrix are airport responses to each individual comment and recommended language changes to the policy as a result of the comments and responses. There re also question to the committee requesting direction on how the airport should respond and which direction to take with regards to certain elements in the hangar policy. (i.e., How much of a deposit should be assessed for the waiting lists, should it be applied to the entire list or just a select few at the top, etc)

As mentioned at the April committee meeting it is the intention of the airport to continue to receive comments and facilitate discussion pertaining to the formulation of this

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new policy up until it is approved by the county Board of Supervisors. There will be a few more chances for the general public and airport users to provide insight and input into the policy as it is formulated.

The Airport would like to remind everyone that this policy is in no way set in stone, and that while the official comment period for this round was closed in April 2015, comments and discussion will continue to take place throughout the entire process to ensure the policy reflects the goals and mission of the airport and its users.

This agenda item is for discussion and comment purposes only. No action will be taken by the Airport Advisory Committee in terms of recommending it to the Board of Supervisors for approval at this time.

Memo Specifics

Attached to this memo are the comments received by 5:00 pm on April 10, 2015 by the airport and board of supervisors office. The official comment period closed at 5:00pm on April 10, 2015. The airport will continue to solicit comments from the general public and airport users until the policy is brought to the Board of Supervisors for approval.

To date, the airport has received a total of 74 comments pertaining to all aspects of the hangar policy including one petition signed by twenty airport users requesting that the policy formulation should be halted until such time the a hangar policy workshop can be conducted.

Airport staff has compiled all 74 comments and written responses individually to each one as appropriate. Airport staff has also developed recommended language changes pertaining to each comment and response. While an effort to incorporate all comments into the hangar policy was made, some comments either did not warrant a response, or the response is not achievable due to inconsistencies with county ordinances or conflicts with state and federal rules.

As written into the comment matrix, there are certain areas that the airport would like specific direction from the advisory committee. These areas have been called out and generally pertain to hangar limits, deposits, etc.

Recommendation:

There is neither recommendation nor action to be taken on this draft Airport Hangar Policy at this time. The Airport has compiled and analyzed the comments for incorporation into the policy. Airport staff requests direction on which responses and language changes should be reflected into the new hangar policy.